

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2003 - 2007



Arkansas Department of Emergency Management

October 1, 2001

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2003 - 2007

W. R. 'Bud' Harper, Director

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Agency Name	Arkansas Department of Emergency Management
Agency Mission Statement: To provide a management system that effectively and efficiently provides preparedness for, mitigation of, response to and recovery from the effects of natural and man-caused disasters for state and local governments, qualifying not for profit organizations and Arkansas citizens	

AGENCY GOAL: To provide effective and cost efficient coordination of federal, state and local governments preparedness for, mitigation of, response to and recovery from threats affecting the public well being whether natural and/or man-caused disasters.

Agency Name	ARKANSAS DEPARTMENT OF EMERGENCY MANAGEMENT	
Program	STATE EMERGENCY MANAGEMENT	
Program Authorization	Public Laws: 90-488, 93-234, 93-288, 99-145, 99-499, 101-510, 101-614, 101-615; ACA-12-75-101 et. al.	
Program Definition:	State Emergency Management includes preparedness, mitigation, response and recovery activities along with operational, administrative and executive staff to support these activities. A state of the art equipped (24hr/7day) emergency operating facility; the flexibly to respond to actual or perceived threats or incidents meeting the needs of state, local governments and citizens of Arkansas to the greatest extent possible as proscribed in Act 511 of 1973 as amended (ACA-12-75-101 et. al).	
Funds-Center Code: _____		
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:	<u>FEDERAL GRANTS:</u> Department of Transportation, Department of Justice, Federal Emergency Management, Homeland Security; <u>STATE:</u> Special Revenue, General Revenue Trust Fund Revenue; <u>OTHER:</u> Private Industry Grants and Donations	

GOAL 1: (Sub-Funds Center Code:) To provide a management system that effectively and efficiently ensures to the greatest extent possible, the State, other public entities and citizens are prepared for disaster and/or emergency whether natural or man-caused.

OBJECTIVE 1: (Sub-Funds Center Code:) **Administration and Support Services**

Strategy 1: (Sub-Funds Center Code:) **Directorate and Administration** provide trained and knowledgeable personnel and managers to insure effective management of staff, real property, programs, and other resources, insuring compliance with applicable local, state and federal laws, rules, regulations and guidelines.

Strategy 2: (Sub-Funds Center Code:) **Information Systems** by ensuring a 24/7 state of readiness in preparedness for, mitigation of, responding to and recovering from all types of disasters whether natural or man-caused.

Strategy 3: (Sub-Funds Center Code:) Emergency Operations Complex operate, manage and maintain the State of Arkansas Emergency Operations Complex (EOC) coordinating the direction of local, state and/or federal resources committed to disaster response operations. Deploy personnel, equipment and resources to supplement local, state and/or federal operations as necessary.

OBJECTIVE 2: (Sub-Funds Center Code:)State Planning and Preparedness

Strategy 1: (Sub-Funds Center Code:)Hazard identification, assessment and mitigation planning by developing and maintaining specifically tailored annexes incorporated into the State's All Hazard Emergency Operations Plan (EOP) and Standard Operating Procedures (SOP). Conducting and periodically updating joint hazard vulnerability assessments with participants, providing a statewide disaster mitigation program to systematically eliminate, where possible, or otherwise reduce the physical impact of disaster upon the persons, property and institutions of the state.

Strategy 2: (Sub-Funds Center Code:) Training, Education and Exercise activities by conducting specialized disaster/emergency training and education classes, seminars and meetings, and conducting periodic drills and exercises to test plans, procedures, equipment, personnel and resources to prepare first responders and others with emergency management responsibilities.

Strategy 3: (Sub-Funds Center Code:) Management of state and federal disaster response and recovery assistance by providing a statewide framework and system to coordinate, communicate and control disaster response personnel, resources and equipment for disaster response at the state and local levels.

STATE EMERGENCY MANAGEMENT							
DESCRIPTION (Indicate Goal and Objective to which applicable)	PERFORMANCE MEASURE	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
G 1, O 1, S 1	Percentage of agency performance objective met.	Outcome (Agency Records)	100%	100%	100%	100%	100%
G 1, O 1, S 1	Percentage of agency staff and budget for administrative oversight	Efficiency (Annual Budget)	100%	100%	100%	100%	100%
G 1, O 1, S 1	Number of prior year audit findings repeated in subsequent audit.	Outcome (Annual Audit)	0	0	0	0	0
G 1, O 1, S 2	Agency information technology budget as a percent of total agency budget.	Efficiency (Annual Budget)	TBD				
G 1, O 1, S 2	Percentage of successful Information Systems tests ran periodically.	Outcome (Agency Records)	96%	97%	98%	99%	100%
G 1, O 1, S 2	Number Information Systems maintained. *Additional systems to be identified as technology become available.	Efficiency (Agency Records)	*14	*14	*14	*14	*14
G 1, O 2, S 1	Percentage of federal grants applied for and received.	Outcome (Agency Records)	100%	100%	100%	100%	100%
G 1, O 1, S 2	Number of technology assistance requests provided to state agencies and local governments	Effort (Agency Records)	TBD				
G 1, O 2, S 2	Percentage of increase over previous year of training and education classes, conferences and seminars provided for emergency management personnel and volunteers.	Effort (Agency Records)	2%	2%	2%	2%	2%
G 1, O 2, S 2	Percentage increase over previous year of emergency management exercises and evaluations requiring staff participation (an actual event counts as an exercise).	Effort (Agency Records)	2%	2%	2%	2%	2%
G 1, O 2, S 2	Maintain and increase liaison participation in established (in 1996) Terrorism task force (state and federal agencies) through scheduled meetings; Annual and mid-	Effort (Agency Records)	1%	1%	1%	1%	1%

	year Emergency Management Conference targeted audience is County Judges and local EM Coordinators and Liaison officers.						
G 1, O 1, S 3	Number of incidents reported, logged and tracked by agency personnel on a 7 by 24 basis.	Effort - (Agency Records)	2,024	2,065	2,106	2,148	2,191
G 1, O 2, S 3	Number of days between date of disaster and actual financial assistance.	Efficiency (Agency Records)	27	25	23	21	20
G 1, O 2, S 3	Percentage of applications processed within 20 days of receipt.	Efficiency (Agency Records)	98%	99%	100%	100%	100%

Agency Name		Arkansas Department of Emergency Management	
Program		LOCAL AND SUB-GRANTEE EMERGENCY MANAGEMENT	
Program Authorization		Public Laws: 90-488, 93-234, 93-288, 99-145, 99-499,101-510, 101-614, 101-615; ACA-12-75-101 et. al.	
Program Definition:		LOCAL AND SUB-GRANTEE EMERGENCY MANAGEMENT includes preparedness, mitigation, response and recovery activities along with operational, administrative and executive staff to support these activities to local governments, state agencies, and qualifying not for profit organizations and included recovery grants to citizens as proscribed in Act 511 of 1973 as amended (ACA-12-75-101 et. al).	
Funds-Center Code: _____			
AGENCY GOAL(S) #	1		
Anticipated Funding Sources for the Program:		FEDERAL GRANTS: Department of Transportation, Department of Justice, Federal Emergency Management, Homeland Security; STATE: Special Revenue, General Revenue Trust Fund Revenue; OTHER: Private Industry Grants and Donations	

OBJECTIVE 1: (Sub-Funds Center Code:) Preparedness Grants

Strategy 1: (Sub-Funds Center Code:) **Enhancement of State and Local Preparedness** by providing and managing grants to local governments, state agencies, and qualifying not for profit organizations for reimbursement cost of administrative, planning, education, exercise and equipping activities, in accordance with state and federal regulations.

OBJECTIVE 2: (Sub-Funds Center Code:) Mitigation Project Grants

Strategy 1: (Sub-Funds Center Code:) **Identify and Mitigate Local Government Hazards** to the greatest extent possible by providing for and management of mitigation grants to local governments thereby reducing the risk of lose of life and property should a disaster strike within their jurisdiction.

OBJECTIVE 3: (Sub-Funds Center Code:) Disaster Response and Recovery Grants

Strategy 1: (Sub-Funds Center Code:) **Provide assistance to** local governments, other state agencies, and qualifying not for profit organizations in **restore public infrastructure to pre-disaster condition** by providing grants to for disaster response and recovery, whether natural or man-caused disaster, in accordance with state and federal regulations.

Strategy 2: (Sub-Funds Center Code:) **Provide assistance to individual and family's in recovery from disaster conditions** by providing grants to qualifying victims of a disaster, in accordance with state and federal regulations.

LOCAL AND SUB-GRANTEE EMERGENCY MANAGEMENT							
DESCRIPTION (Indicate Goal and Objective to which applicable)	PERFORMANCE MEASURE	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2003	FISCAL YEAR 2004	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007
O 1, S 1	Percentage of local governments updating all hazard plans to include annexes for terrorism and other applicable identified threats listed in the State Emergency Operating Plan.	Outcome (Agency Records)	80%	85%	90%	95%	100%
O 1, S 1	Percentage of local governments (identified in Act 511 as amended) establishing and/or maintaining emergency management offices in accordance with state/federal regulations.	Outcome (Agency Records)	100%	100%	100%	100%	100%
O 2, S 1	Number of mitigation projects funded	Effort (Agency Records)	TBD				
O 3, S 1	Number of public assistance projects funded	Effort (Agency Records)	TBD				
O 3, S 2	Number of Individual and Family Grants assistance grant applications funded.	Effort (Agency Records)	TBD				
O 2, S 1	Number of local governments completing state disaster mitigation projects annually in accordance with federal and state regulations.	Efficiency (Agency Records)	TBD				
O 1, S 1	Percentage of local government's audits received in accordance with OMB's Circular A-133 without findings.	Outcome (Agency Records)	99%	100%	100%	100%	100%
O 3, S 1	Percentage of individual and family grants verified for damage and eligibility to receive grant.	Outcome (Agency Records)	100%	100%	100%	100%	100%